Safe kids Healthy kids Happy kids

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Parent – Teacher Conferences

Getting Ready

1. Each school has different dates and procedures. Call the school for this information. Mark dates on a calendar.
2. Talk to your child before attending the conference.Find out what he likes or dislikes about school.Ask about issues he would like you to discuss with the teacher.
3. Reassure your child that teachers and parents are supposed to work together.
4. Make a list of concerns. Have your child help and choose important topics to discuss.
5. Make a list of questions. Do you need to know about school rules, policies (what is the school's policy on bullying), activities and programs, your child's progress, test and homework scores? How can you help your child at home?Ask about how your child interacts with other children and other teachers.Does he participate in activities?What are her best and worst subjects?

The Conference

- Be on time.to arrive early and wait a few minutes.your list of concerns and questions.
- Be pleasant and respectful. Even if you have some serious concerns, do not start the conference with an attitude or angry words.
- Be cooperative and stay calm when working on problems.Focus on what can be done rather than who is to blame.
- In a conference with the teacher, say at least one positive comment for every criticism. Always start out with something your appreciate. This will make it easier for the teacher to listen to your concerns when he realizes your sole purpose is not to "nail" him.
- Talk solutions, not problems. What's done is done. Finger pointing and rehashing the problem will not solve it. Instead, try to spend most of the time figuring out ways to fix the problem.
- Be understanding.The teacher will be talking to many parents that day.
- Do not run over the amount of time allotted for your meeting. Be respectful of the parent who has a conference after you.If you need more time, schedule another conference.

Every parent should meet their child's teachers, even if everything is going great.Studies show that families who are consistently informed about their child's progress at school have higher-achieving children. Don't miss this important chance to become actively involved

Call the Parent Help Line. We listen. We can find you help.
1-217-544-5808 or 1-888-727-5889 from 10 a.m. to 10 p.m. , 7 days a week.

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